**Business Meeting Minutes September 11, 2024**

The meeting was called to order at 7:05 pm. Present were Commissioner Chair Molly Olson, Vice Commissioner Chair Pat Sample, and Commissioners Doug Rupp, Kate Hayes and Jason Lavinsky. Also present were Chief Eric Andrews, MSA Joe Simmons, Battalion Chiefs Brandon Vargas, Rob Thurston and Scott Coulson, and Karen McPeters (recorder).

**Public Commentary:** No public commentary

**EXECUTIVE**

**Sno. Co. EMS Office**: The continued future of the County EMS office is a very divisive debate. It primarily is in the Fire Chiefs Association’s hands but was presented at the Snohomish County Commissioners meeting last Thursday evening. The primary issue is the number of employees needed and the costs associated with that. Our costs could increase 2.5 times to around $9,000 annually.

**Pano Cameras**: Pano has given us one year at half price of $35,000. We will continue to work on other resources for next year’s cost of $70,000, or we will have to come up with another plan.

**Mobilizations:** Fire mobilizations have calmed down in Washington but we still have resources being sent to Oregon and California.

**Tender**: District 5’s tender will be out of service for several months. We are considering loaning a tender to them during this time which would not only assist them but also benefit our district since it is our 2nd out tender and we have a difficult time staffing it.

**OPERATIONS (Chief Walters)**

**Facilities**:

**Station 53:** The HVAC system has been installed and is working well. We changed the set up in the kitchen to a wall mounted unit instead of a ceiling unit, saving us about $1000.

**Station 54 / Station 55**: We spent last week cleaning carpets and repairing minor issues in all the resident rooms for the move in of all the new residents (7 in total). We currently have a full house of residents in Station 54 (5 residents) and Station 55 (4 residents) for a total of nine.

**AFG Grant**: I am still waiting for a response from FEMA about our amendment to the AFG grant. I hope to hear something this month. (Update approval received today)

I am still waiting on word for our grant for the new air trailer.

**Apparatus:**

**Engine 54 / Aid 54**: Engine 54 and Aid 54 are slated to go to Hughes Fire Equipment and Braun this month for repairs.

**New Br-54**: The new brush truck is finally scheduled to be built. The truck should be built the week of September 19th. Bud Cleary Ford believes that the chassis will be available to be picked up the first week of October.

We put the old Br-54 chassis up for sealed bid internally and received no offers from anyone in the department. The chassis will now be put on our public surplus website and we will try to recoup what money we can from it.

**New Aid Car**: The new aid car module is now built and they are currently wiring and painting it. The inspection / delivery date is now the 10th of October. I will be going down with the aid car committee to inspect and pick up the new unit. The unit will go into service as M-54.

**Boat 54**: Boat 54 is back at Station 54 after being loaned out to SRFR for the last two months. We have loaned them the boat the last two summers due to low water levels in our district and their boat being broken down. They are awaiting the delivery of their new boat in the next month or so.

SRFR has given us various parts (at no cost) for our boat and is slated to certify 10 of our personnel as boat operators, in exchange for letting them use our boat.

**EMS (Chief Simmons / Chief Parrish)**

**Continuous Quality Improvement/Quality Assurance (CQI/QA):** All ESO electronic health reports (EHRs) have been assigned to the QA team through August.

Code Stat is caught up, and all Cardiac Arrest and Advanced Airways have been annotated.

**SCEMS:**Protocol updates for 2025 are completed**.**Working on OTEP update for 2025.

**EMT Class:** Class has started with 20 students.

**CPR Training:**No update

**Personnel:** Everett Fire medic Blake Hathaway has been hired.

Still actively recruiting.

**August ALS coverage:** 91% (67 hours not covered out of 774 total hours).

**TRAINING / SUPPORT SERVICES (Chief Coulson / Chief Thurston)**

**Training:**

**2025 Academy:** Next week, BC Thurston will be meeting with Chief Stocker from Getchell Fire to discuss sharing resources for future fire academy training.

Staff completed 317 hours of training in August for a total of 4552 hours for the year.

**Recruiting:** 4 new residents have moved into the station. We will be recruiting certified personnel from outside of the district in November as our next recruiting action. With the new medic starting, we have brought on 20 new members in 2024. We are planning to add 5 to 10 additional new members before the end of the year. We are planning to bring on 20 to 30 members a year for the foreseeable future to battle attrition. We are seeing on average 10 members leave for career jobs and another 10 to 15 people leave due to lack of interest or involvement.

**Volunteer Meeting:** Chief Officers Andrews, Walters, Coulson and Vargas held a volunteer staff meeting last week. It was well attended there was a good discussion of goals and expectations for the volunteers. Notable changes to the volunteer agreement are as follows: Volunteer members will now be compensated for all required drills they attend, on average this is 1.5 a month. However, they are not limited in the number of MCOs, quarterly drills etc they wish to attend.

They must also now complete 72 hours of shift work per quarter, an average of 24 hours a month. District volunteers with more than 5 yrs of service may petition the department to be excused from shift work requirements. If excused, they still have to meet the WAC requirements of 96 hours on standby and/or 24 calls annually.

**Emergency Management/Disaster Response:**

**IMT/Wildland:**

**Command Trailers:** CV53 Type 2 ICP was dispatched to the Willamette Complex Fire near Sisters, Oregon. It received $15,200 in reimbursement. Approximate YTD gross revenue for the IMT equipment deployments: $64,150.

**Wildland:** T53 has been dispatched to the Rail Ridge Fire near Burns, Oregon for an EMAC mobilization. Skykomish FD 50 sent out A195A on a wildfire assignment on the Devils Knob Fire in Oregon. A195A ended up breaking down while enroute to the incident. They contacted BC Coulson for assistance, and it was agreed we would provide A54a BLS 4x4 unit through our DNR agreement. No additional Sky Valley FF/EMTs were needed; it's staffed by KCFD50 personnel. Both units will be assigned for two weeks for structure protection, and standby for fireline medical.

**Generator Grant:** We have received the draft grant contract from the state. The funding from FEMA may be delayed.

Secretary’s Report: no report

Budget: Currently at 69%

Minutes: Molly moved to approve the August minutes. With a second from Pat, the motion passed unanimously.

Vouchers: Molly moved to approve vouchers 24-384 through 398 for $30,915.23, and 24-399 through 429 for $110,619.35, and vouchers 15 and 16 from the construction fund for $18,209.99 and voucher 17 from the construction fund for $444.45, and also voucher 2 from the apparatus fund for $29,122.06. With a second from Pat, the motion passed unanimously.

Payroll: Molly moved to approve payroll in the amount of $237,327.92. With a second from Kate, the motion passed unanimously.

Next regular meeting October 9, 2024.

Meeting adjourned at 7:41