



## **Business Meeting Minutes, August 10, 2022**

The meeting was called to order at 7:06 pm, with a link posted for public Zoom access. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample, Commissioners Molly Olson, Doug Rupp and Leigh Christianson. Also present were Chief Eric Andrews, Asst Chief Ernie Walters, Deputy Chief Jarrod Spence, MSA Joe Simmons, Captains Brandon Vargas and Scott Coulson, and Secretary Karen McPeters (recorder).

**Public Commentary:** No public

### EXECUTIVE

**EMS Levy Lid Lift** – The EMS levy is passing with over 60% yes votes. 50% + 1 was required for passage. Thanks to our pro committee members, and those helping with information given to the community. There were three fire districts that passed lid lifts in Snohomish County, and one that failed.

**Fire Mobilizations** – We had a good wet beginning of summer that certainly helped keep large fires down this year. All good things must come to an end, as they say, and August has started to see fire growth. We sent two of our folks up to Alaska for incident management team assignments who have returned. We sent one engine with three people to Spokane County last week and they have returned. Other fires are popping up and other requests received. Snohomish County is under a red flag warning today and tomorrow. We are limiting personnel that we send in an attempt to assure our own staffing in district.

**Sno911** – We have modified dispatch in several ways to help support the continued lack of manpower. We have moved agencies around to support three primary dispatch positions where each dispatcher handles about 32000 annual calls. During 1100 to 2300 there is a tactical dispatcher on duty to handle large incidents that can be handed off from one of the primary dispatchers. We are evaluating this method for the next few months before we try another model.

**Recruitment** – Thanks to Rob Thurston and those who have been working hard on recruitment. We have good enrollment for our upcoming EMT class. Also, thanks to Bill and Shawn for getting the newsletter out.

### OPERATIONS

**Station 53 Repairs:** The pressure washing of the station is complete and Amsberry Painting will be out the week of the 15th to start scraping and sanding the station in preparation for painting.

The door company will schedule the install once the doors arrive at their shop. We are still working on the upstairs kitchen area, and you should see more progress in the next couple of months.

**Address signs:** We have processed 33 out of 37 requests for address signs in our district. We are awaiting more information for the other 4 requests.

**AFG Grant:** We have not received any notification about the grant for the vehicle exhaust system or the ultra-sonic cleaner that we applied for in 2021.

**New EMS Unit:** Braun NW finally received the VIN number from Ford which means they are building our chassis. Braun estimates that the chassis will be delivered sometime in November of this year. I will be ordering the chassis for the next aid car (to be replaced next year) this year to make sure that we receive that one next year.

## EMS

**Continuous Quality Improvement/Quality Assurance (CQI/QA)-** All ESO electronic health reports (EHRs) have been assigned to the QA team. The EMS division is working with Snohomish County to update the County EMS CQI/QA procedure. The project is in the final stages and a draft should be completed in the next few weeks for approval by the County.

**EMT Training-** There are currently 14 students signed up for the EMT class that begins in September, with more expected to sign up. There are 20 students signed up for the evaluator course.

**Continuing EMS Education-** Completed third quarter OTEP training.

**CPR Training-** 7 CPR / First Aid, 7 BLS

**Personnel-** Dakota Fenter has finished his PIP and is now working on his own as a SVF medic.

**July ALS coverage-** 90% (71 hours not covered out of 744 total hours).

**Cardiac Scope of Care-** The department is adding scope of practice to our advanced medical providers to allow them to provide epinephrine to cardiac arrest patients to assist in-district medics or begin AHA recommended treatment while waiting for out-of-district medics.

## SUPPORT SERVICES

**Recruitment** – We brought on 7 new people and have another 12 testing soon. We are at 50 responders now and hope to be at 60 by the end of the year. We try to be at 65 generally.

**Training** – We are up to 23 new members for 2022 including the new medics. This means a lot more training going on as people work through their proby books and need help to complete the various required tasks.

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**ESTA Training Center-** Chief Spence is working with Harmsen and Assoc to get bid documents together for road construction, stormwater retention, and other site prep work so we can begin soliciting bids for the work, and get an estimate of cost for financing.

#### Secretary's Report

The Systems Design report and run totals are available for review. Our 2020-2021 audit is scheduled for November.

#### Budget

Currently at 61%.

Minutes: Molly moved to approve the July minutes. With a second from Leigh, the motion passed unanimously.

Vouchers: Bill moved to approve vouchers 348 through 383 for \$50,228.01, and vouchers 384 through 394 for \$4,991.64. With a second from Molly, the motion passed unanimously.

Payroll: Bill moved to approve payroll in the amount of \$120,372.70. With a second from Pat, the motion passed unanimously.

#### Discussion Items

With the passage of District 5's levy, we anticipate fewer dispatches to Startup and Sultan. Also, they will be able to provide some mutual aid to us.

Leigh will be assuming a trustee position on the board of the Sno-Isle Commissioners' Association this month.

The commissioners reviewed the Sample Commissioner Compensation Policy from the WFCA, and approved using it for the department policy.

The commissioners reviewed the chipper waiver.

Next regular meeting September 14, in person with public access on Zoom available.

Meeting adjourned at 8:01.

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