



Business Meeting Minutes, July 13, 2022

The meeting was called to order at 7:05 pm, with a link posted for public Zoom access. Present were Commissioner Chair Bill Tubbs, Commissioners Molly Olson, Doug Rupp and Leigh Christianson. Also present were Chief Eric Andrews, Asst Chief Ernie Walters, Deputy Chief Jarrod Spence, MSA Pete Parrish, MSA Joe Simmons and Secretary Karen McPeters (recorder).

Public Commentary: No public

EXECUTIVE

Sno-Isle Commissioners' Assoc – Annual meeting to be held at Lake Roesiger. Leigh will report on this and her new role in that organization.

Annual Newsletter – Big thank you to Commissioner Tubbs and Lt. Miller for once again getting the newsletter out to the public.

Sno911 – Dispatcher shortages continue to hamper the center and we are working on a completely new way to dispatch alarms. Until then Fire Tac 5 has been moved and merged with fire tac 3 24 hours a day.

Badge pinning – Tonight the training division will pin two new members to our department. Please welcome them. Training and EMS should be reporting on the next upcoming EMT class and recruiting efforts.

OPERATIONS

Station 53 Repairs: Amsberry painting will be out to start the process of repainting the station. They will come out and pressure wash and scrap the old paint off the station, let it dry for a couple of weeks while checking the moisture content in the walls and then they will be back to paint the station in late August.

We also have a company out of Mount Vernon coming up in the next couple of weeks to replace two exterior doors and five interior doors to help increase security of the station.

Work is continuing on the upstairs kitchen area, and there should be more progress in the next couple of months.

Wood Chipper: The district put an announcement in the annual newsletter about the wood chipper and how to request it. At this time, we have not had any requests for it, but do expect some in the future when the burn ban is in effect.

Address signs: We have had a lot of requests (24 signs as of today) for the free reflective address signs since we posted the announcement in the annual newsletter. Additional materials have been ordered for future requests.

New Aid Car: We have not received any notification from Braun NW about when the aid car chassis will be shipped to their plant in Chehalis.

Grants:

SCBA Grant: We were audited by FEMA for our 2018 SCBA grant in June and they requested more documentation on how we purchased the equipment and how we were maintaining the equipment. I submitted the requested documentation and I'm awaiting a response back from them.

Covid 19 PPE Grant: I have ordered most of the remaining supplies that we were awarded through the Covid 19 PPE grant, I am awaiting a response back from a vendor to order the last two items. I will hopefully be submitting paperwork for reimbursement next month.

AFG Grant: We have not received any notification about the grant for the vehicle exhaust system or the ultra-sonic cleaner that we applied for in 2021.

EMS

Continuous Quality Improvement/Quality Assurance (CQI/QA) All ESO electronic health reports (EHRs) have been assigned to the QA team. The EMS division is working with Snohomish County to update the County EMS CQI/QA procedure. This project is still ongoing.

EMT Training- EMT class begins in September. We have applied to host an evaluator course.

Continuing EMS Education- Developed and implemented a High-Performance Airway Management (HPAM) program.

Conducted a run-review with BLS providers.

Dr. Brown provided a run review with the ALS providers.

CPR Training- 17 CPR / First Aid

Personnel- Dakota Fenter has one more PIP shift in July and is scheduled to cover regular M54 shifts in August and September.

June ALS coverage 85% (107.5 hours not covered out of 720 total hours). Covid has been a contributing factor to coverage.

SUPPORT SERVICES

Recruitment – We had 10 people moved on to the assessment center which was held on the 9th. There seems to be continued interest as I receive a call a week regarding filling out applications

Academy – The recruits' graduation and badge pinning was tonight at 6pm.

Wildland – The command trailer has not been out yet although Capt Coulson has been out for almost 2 weeks in Alaska.

“Volunteering to Make a Difference”



Secretary's Report

The Systems Design report and run totals are available for review.

Budget

Currently at 55%.

Minutes: Molly moved to approve the June minutes. With a second from Leigh, the motion passed unanimously.

Vouchers: Bill moved to approve vouchers 295 through 336 for \$150,534.45, and vouchers 337 through 347 for \$18,456.65. With a second from Molly, the motion passed unanimously.

Payroll: Bill moved to approve payroll in the amount of \$101,774.47. With a second from Leigh, the motion passed unanimously.

Discussion Items

Bill met with Commissioner Fox at District 5. Resolution of the lack of a contract for medic services was discussed, but there was no agreement regarding a new contract.

Leigh will be assuming a trustee position on the board of the Sno-Isle Commissioners' Association.

The Association is giving 4 grants for the Spokane conference.

July 23 is Gold Dust Days. Commissioners are encouraged to attend.

Next regular meeting August 10, in person with public access on Zoom available.

Meeting adjourned at 7:54.

"Volunteering to Make a Difference"

