



**SNOHOMISH COUNTY
FIRE DISTRICT 26**

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Gold Bar, WA 98251
(360) 793-1335

Business Meeting Minutes, March 13, 2019

BVFF Committee: Bill, Kate, Chief Andrews and Karen (recorder) were present. Carsen Smith was not in attendance.

There were no BVFF charges to approve.

The meeting was called to order at 19:05. Present were Acting Commissioner Chair Pat Sample, and Commissioners Kate Hayes, Michelle Adie, Molly Olson, Tim Folsom, Dean Johnson, and Leigh Christianson. Also present were Chief Eric Andrews, Assistant Chief Ernie Walters, Division Chief Jarrod Spence and Secretary Karen McPeters (recorder). Commissioners Bill Tubbs and Doug Rupp were absent. Members Brandon Vargas, Ciara Pape, Rob Thurston, Steve and Tiffany McCormack and their children Ayden, Charlette and Olyvia, Scott Coulson, Robin Vargas, Jose Vargas, Matt Doran, Nick Davey, and Carsen Smith.

Public Commentary: No public commentary

Pinning Ceremony:

Lieutenant Coulson was promoted to Captain and will be working with Division Chief Spence. Lieutenant Vargas was promoted to Captain and will be working with Assistant Chief Walters.

Reports:

EXECUTIVE

The annual Officers and Staff Retreat was held, and the following annual goals set:
Apparatus Replacement Fund to be established.

Third bay at Station 55 to be completed with current budgeted funds.

Tender 55 to be placed in service, and Ops will work on readiness and training.

Replacement plan for R54 with a medium duty rescue unit.

Completion of contract for ALS coverage at Stevens Pass.

Business plan for use of training facilities by outside agencies, with fee schedule.

Continued work on training property.

Completion of new server and phone systems.

Completion of burn procedures for training props.

Completion of procedures and process for using adjunct instructors.

Integration of apparatus checks as inventory system in Operative IQ. Brandon will enter fire apparatus, Corey will enter EMS apparatus, followed by small and attractive assets, and all other equipment.

Duty officer check off sheet development

Weekly officers' conference call to enhance communication.

New mission or values statement.

Ops and Support deputy positions at rank of Captain.

Further discussion of possible name change to Sky Valley Fire.

2019 tax levy discussion since the current M&O levy expires this year. Chief ran simulations of anticipated revenue from new M&O levy options or levy lift options. Levy anticipated for the August ballot.

OPERATIONS

The structural review of the town hall was completed, and the cost of changes required to convert the attic space to a storage area would be cost prohibitive. Walters recommends establishing a lease for the town to continue to use the old precinct building all, or in part, and focus on development of the Larsen property for resident housing.

The county is still reviewing the permit application for Station 55 addition.

Walters selected Lt. Vargas to be Operations Captain.

Capt. Vargas completed test to become a licensed drone pilot. Several others are nearing completion. Use of the drone is planned for wildland fires, swiftwater, search and rescue, training videos, and aiding the sheriff's department.

SUPPORT SERVICES / TRAINING

ESTA completed first Sky Valley Live Fire Quarterly, and Rural Engine Ops. A tactical Emergency Casualty Care class was also held by active duty Fairchild Airbase members. The EMT class is currently running, with 20 students. There are a number of upcoming classes, and online registration and payment has been set up on the new website.

The fire academy coming up in the fall will be run as a shadow academy with Everett Community College, leading up to running the academy in conjunction with the community college and several other agencies in Snohomish County.

The Wildland FF course in May is currently held with the college renting our equipment and facility.

The Portland Firemanship conference used our air trailer in exchange for sponsorship recognition and free hands on training, lectures and registration for 2 of our members.

Lt Thurston met with the mayor of Index regarding bringing a CERT program to Index.

The new recruitment program will bring in interns for fire and EMT training, followed by the opportunity to apply as residents.

The Training Center is waiting for conditional use permitting.

EMS

The contract with Vail has been in force and we have been providing a medic in the Stevens Pass Aid room.

The EMT course is in full swing. Students have been getting great instruction. We worked out temporary contract for the instructors coming up and giving various courses.

We have several EMT renewals in progress this quarter.

The annual trauma grant from state (\$1,244) was submitted for as well as request from the Medic One foundation.

Secretary's Report:

Commissioner positions have been renumbered with elections as follows:

- Position 1 (Election 2019) Tim Folsom, Douglas B. Rupp, Kate Hayes
- Position 2 (Election 2021) Michelle Adie, Patrick Sample, Leigh Christianson, Molly Olson
- Position 3 (Election 2023) Dean Johnson, Bill Tubbs
- Position 4 (Election 2021) (Same as Position 2 incumbents)
- Position 5 (Election 2023) (Same as Position 3 incumbents)

The secretary met with auditor's office regarding issue from 2017 annual report with transfers in and transfers out. Also received help with reporting the funds transfers between FD 28 and FD 26 for the 2018 report, and properly reporting pension and other benefits liabilities.

Budget:

Expenditures are currently at 24%, goal was 25% so doing good.
Taxes are coming in. Still waiting for CA EMAC payments from 2018.

Minutes: Pat moved to approve the January minutes (Feb meeting was cancelled due to severe weather). With a second from Michelle, the motion passed unanimously.

Vouchers: Pat moved to approve February vouchers 054-19 through 101-19 in the amount of \$130,676.03. With a second from Dean, the motion passed unanimously. (Feb vouchers were approved and signed in February by individual commissioners.)

Pat moved to approve March vouchers 102-19 through 142-19 in the amount of \$76,497.31. With a second from Michelle, the motion passed unanimously.

Payroll: Pat moved to approve February payroll in the amount of \$89,138.99. With a second from Dean, the motion passed unanimously. (Feb payroll was approved and signed in February by individual commissioners.)

Pat moved to approve March payroll in the amount of \$77,626.53. With a second from Molly the motion passed unanimously.

Discussion:

Leigh moved to proceed with name change to Sky Valley Fire after the August elections. With a second from Tim, the motion passed unanimously.

Galena Rd cell phone feasibility study made it into the state House budget. Waiting to see if the state Senate also includes the study in their budget.

2020 Tax Measure: There was discussion regarding the pros and cons of a levy lift vs a new M&O levy, since the current M&O expires this year. The commissioners generally in favor of a new M&O levy, to include funds for a dedicated apparatus replacement fund, but will make a

final decision at the April meeting for the August ballot.

Walters presented a request for a larger Rescue Vehicle to replace 2 currently used vehicles, with room for more equipment for multipurpose staging, and tech rescue. The UTV or pickup would be utilized for dirt road access. The vehicle would be useful for tech rescue plus vehicle accidents. The Chief offered to postpone replacement of his truck so there would be no need to take money from reserves.

Commissioners would like to see more options and discuss the timing of the purchase. Age and size of the vehicle is an issue. Pat feels it's too big for trail use. Tabled until the next meeting for further discussion.

Next meeting 7:00 on April 10 at Station 55.

Adjournment 9:00